

Annex 5

Proposed Conditions

Annex 1 - Mandatory Conditions

The Mandatory Conditions are attached and form part of the Operating Schedule of your licence/certificate. You must ensure that the operation of the licensed premises complies with the attached Mandatory Conditions as well as the Conditions in Annex 2 and Annex 3 (if applicable). Failure to do this can lead to prosecution or review of the licence.

Annex 2 - Conditions consistent with the Operating Schedule

1. There shall be no adult entertainment or services, activities or matters ancillary to the use of the premises that may give rise to concern in respect of children.
2. Alcohol shall not be supplied otherwise than to persons taking table meals for consumption by such persons as ancillary to the meal.
3. Suitable beverages other than alcohol (including drinking water) shall be equally available for consumption with or otherwise as ancillary to table meals.
4. A Security alarm system shall be, operated and maintained at the premises.
5. Door Supervisors shall be employed on the premises when functions involving licensable activities are being held. A Door Supervisor shall be positioned at the exit to advise persons leaving the premises to do so quietly to ensure that this is achieved without causing a nuisance. Door Supervisors shall be easily identifiable by wearing appropriate SIA identification.
6. A noise-limiting device shall be installed to any amplification equipment in use on the premises. The noise-limiting device shall be maintained in effective working order and set to interrupt the electrical supply to any amplifier should the volume of the music be audible at the perimeter of the premises.
7. Prominent, clear and legible notices shall be displayed at all public exits from the premises requesting customers respect the needs of local residents and leave the premises area quietly. These notices shall be positioned at eye level and in a location where they can be read by those leaving the premises.
8. A digital CCTV must be installed in the premises complying with the following criteria: (1) Cameras must be sited to observe the entrance door both inside and outside, the counter and all the floor area; (2) The camera facing the entrance door must capture full frame shots of the heads and shoulders of all people entering the premises i.e. capable of identification; (3) Cameras viewing till areas must capture frames not less than 50% of screen; (4) Cameras overlooking floor areas should be wide angled to give an overview of the premises; (5) Cameras facing the entrance door must capture a

minimum of 25 frames per second; (6) Be capable of visually confirming the nature of the crime committed; (7) Provide a linked record of the date, time and place of any image; (8) Provide good quality images - colour during opening times; (9) Operate under existing light levels within and outside the premises; (10) Have the recording device located in a secure area or locked cabinet; (11) Provide a monitor in full view of customers entering the premises. This monitor must display the images of said customers; (12) Have a separate monitor to review images and recorded picture quality; (13) Be regularly maintained to ensure continuous quality of image capture and retention; (14) Have signage displayed on the front entrance door and in the customer area to advise that recorded CCTV is in operation; (15) Digital images must be kept for 21 days; (16) Police will have access to images at any reasonable time; (17) The equipment must have a suitable export method, e.g. CD/DVD writer so that the police can make an evidential copy of the data they require. This data should be in the native file format, to ensure that no image quality is lost when making the copy. If this format is non-standard (i.e. manufacturer proprietary) then the manufacturer should supply the replay software to ensure that the video on the CD can be replayed by the police on a standard computer. Copies must be made available to Police on request.

9. The management at approximately hourly intervals from 21:00 until the music ceases shall make subjective assessments of noise levels at the perimeter of the premises whilst regulated entertainment is provided, to ensure that noise from the premises does not cause a disturbance to local residents. Records shall be kept of the times, dates and any issues discovered. These records shall be kept for six months. Records must be made available to an authorised officer of the Council, upon request. Where monitoring by staff identifies that noise from the premises is audible at the perimeter, measures shall be taken to reduce this i.e. turning volume down.
10. All windows and doors shall be kept closed whilst regulated entertainment is in progress.
11. Signs shall be prominently displayed on the exit doors advising customers that the premises is in a 'Drinking Control Area' and that alcohol should not be taken outside and consumed in the street. These notices shall be positioned at eye level and in a location where those leaving the premises can read them.
12. The premises shall operate the Local Authority or similar proof of age scheme and display the relevant material. Only passport, photographic driving licences or ID with the P.A.S.S. logo (Proof of Age Standards Scheme) may be accepted.
13. All staff involved in alcohol sales must receive induction and refresher training, relating to the sale of alcohol.
14. All training shall be documented and records kept for 12 months. These records shall be made available to the Police and/or Local Authority upon request.

15. The Licensee shall make available a telephone contact number to the interested parties present to enable them to report any problems arising from the premises and this number must be answered by a responsible person on the premises whilst any person or persons is/are on the premises.

Annex 3 - Conditions attached after a hearing by the Licensing Authority